

## Bailey Elementary School PTA Notice of Deposit

Name of Person(s) Submitting Form: \_\_\_\_\_

Telephone Numbers: Day: \_\_\_\_\_ Eve. \_\_\_\_\_

PTA Program Name: \_\_\_\_\_

Submitted for Deposit		Amount
	Currency:	\$
	Coins:	\$
✓ How many checks are enclosed? _____	Checks:	\$
	Total:	\$

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_

### \*\*\* Important Notes \*\*\*

- ◆ The PTA can only process checks for approved PTA programs.
- ◆ This Notice of Deposit Form must be accompanied by the deposit form received by the bank.
- ◆ Please place in Treasurer's box after completion.
- ◆ If you have any questions, please email the PTA treasurer at [treasurer@baileyppta.com](mailto:treasurer@baileyppta.com).